

Frequently Asked Questions

Q. I want to apply for a job at HDFC Bank. What are the steps to do so?

A. We are delighted to know that you are interested in working with us! Please follow these steps to apply:

1. Click on the 'Upload Resume' button on the Home page.
2. Upload your resume.
3. Enter your details and review your profile. Kindly ensure that your email ID and phone number are correct before submitting.
4. Enter the activation OTP sent to your email ID and complete the sign up.
5. Once you have signed up, log in to your account and click 'Apply' to apply for a job with us!

Q. I want to upload my resume. What file types can I upload?

A. You may upload a doc, docx, or a pdf version of your resume.

Q. What is the maximum file size that I can upload?

A. The maximum file size that you can upload is 2 MB.

Q. I am trying to sign up and have not received the OTP on my email. What should I do?

A. Click on the 'Resend OTP' button. If you still do not receive the OTP, chances are that the email ID entered was incorrect. Please create a fresh profile and ensure that the email ID entered is correct before submitting.

Q. I have logged into my account and want to apply for a job. I am confused between 'All Jobs' section and 'Recommended Jobs' section.

A. 'All Jobs' section lists all the jobs currently open at HDFC Bank. Moreover, to make the application process easier for you, we look through details in your resume to recommend jobs suitable just for you. Such jobs are listed in the 'Recommended Jobs' section.

Q. Can I withdraw an application?

A. No, once you have submitted your application you cannot withdraw it.

Q. How can I update my resume?

A. We request you to submit your latest resume while applying. However, if you wish to upload an updated resume, you can do so in the Profile section page. On your Home page, click on the top right corner icon which will direct you to the Profile section page.

Q. I have already applied for a position. Is there an option to edit the application?

A. Yes, there are two ways you can edit the application:

1. You can make changes to your application in the 'My Profile' Section. On your Home page, click on the top right corner icon which will direct you to the Profile section page.

2. You can also make changes to the application for a specific job by clicking on the 'My Jobs' section and clicking on that particular applied job.

Q. How do I know whether you have received my application?

A. If you have applied for a job at HDFC Bank via our career site, you will be able to know the status of the application on the 'My Jobs' section in the 'Profile' section.

Q. I have applied for jobs on the career site. What should I expect now?

A. Once you have applied for a job, our Talent Acquisition Partners will review your job application and reach out to you if you are a match for the applied position. In addition, the status of the application is visible on the Profile section page, under the 'My Jobs' section.

Q. I have applied for a job. How do I track its status?

A. You can view the status of each of your applications under 'My Jobs' in the Profile section.

Q. Can I apply to more than one job at a time?

A. Yes, you can apply for multiple openings.

Q. What's the best way to stay updated on job opportunities at HDFC Bank?

A. You can log in to the Career Site and browse through the current openings under the "All jobs" and 'Recommended Jobs' sections.

Q. How soon will I know if a hiring decision is made?

A. Your Talent Acquisition Partner can help you understand the specific timeline for the opening you have applied for. You should hear back from them with a status update soon after your interview.

Q. Do you offer entry level positions?

A. Yes, we have many positions ranging from entry to senior levels and they are posted on our Career Site once they are available. You may also apply to the Future Bankers Program and Trade Finance Program. Details of both the programs are available under Careers section on HDFC Bank site.

Q. I have previously worked with HDFC Bank and want to re-apply for a job. What are the steps to do so?

A. You can apply for a job by following below steps. We do have a Rehire Policy and your Talent Acquisition Partner will reach out to you and guide you on further process.

1. Click on the 'Upload Resume' button on the Home page.
2. Upload your resume.
3. Enter your details and review your profile. Kindly ensure that your email ID and phone number are correct before submitting.
4. Enter the activation OTP sent to your email ID and complete the sign up.
5. Once you have signed up, log in to your account and click 'Apply' to apply for a job with us.